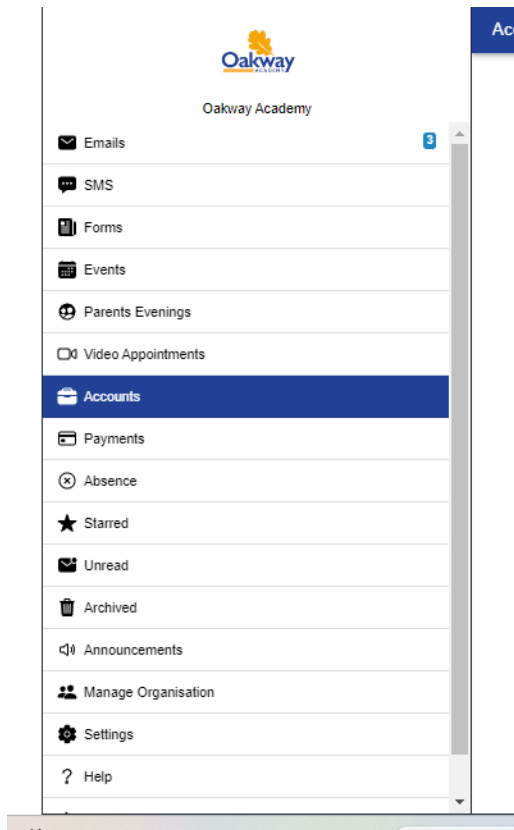


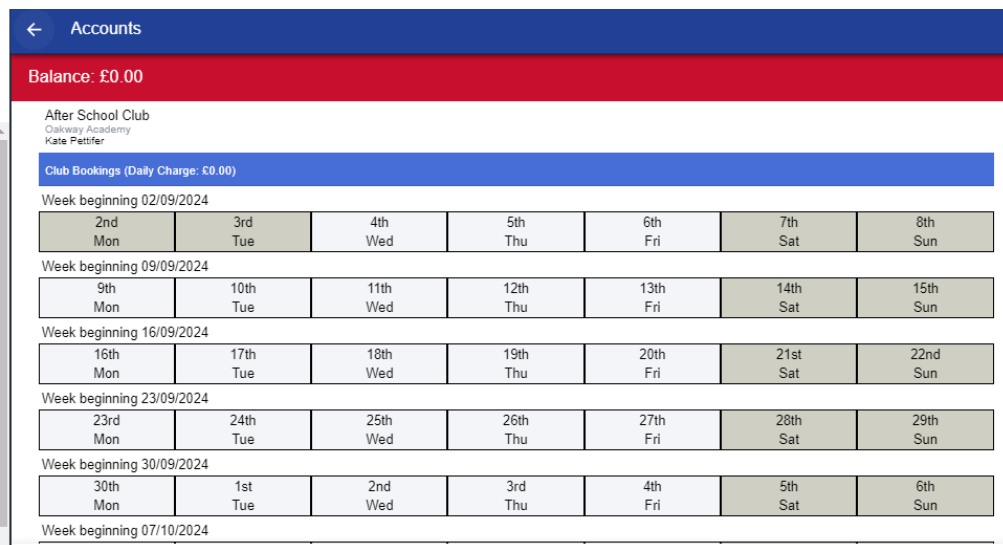
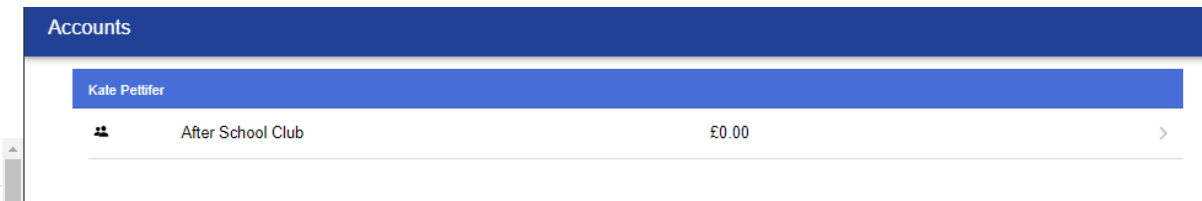
How to book After School Club sessions via the ParentMail App



How to purchase after school club spaces using the ParentMail app.

More help can be found on the Parentmail website at <https://parentmail.help-hub.com/onlinepayments/book-school-meals-and-clubs.htm>

From within the ParentMail App select Accounts – then After School Club. This will bring up a list of all the days available to book clubs – you will be able to book up to 12 weeks in advance from the date that you are making the booking. Select the day that you want to book.



How to book After School Club sessions via the ParentMail App

ance: £0.00

After School Club CLOSE

Kate Pettifer

Total £0.00 - Daily Charge £0.00

Wednesday 4th September

After School Club

- No Choice
- 15:30 - 17:30 +£6.00
- 16:30 - 17:30 +£3.00

Thursday 5th September

After School Club

- No Choice
- 15:30 - 17:30 +£6.00

When you select the day you want a drop down box will come up allowing you to select the session that you want your child to attend. Only book the 4.30pm – 5.30pm session if your child is booked into LM Academy’s sports clubs as well!

Once you have selected all of the days you want from a week, click ‘Pay Now’

Friday 6th September

After School Club

- No Choice
- 15:30 - 17:30 +£6.00
- 16:30 - 17:30 +£3.00

PAY NOW

Repeat Selections?

Select Repeat if you would like to repeat your selections for additional week(s)

REPEAT

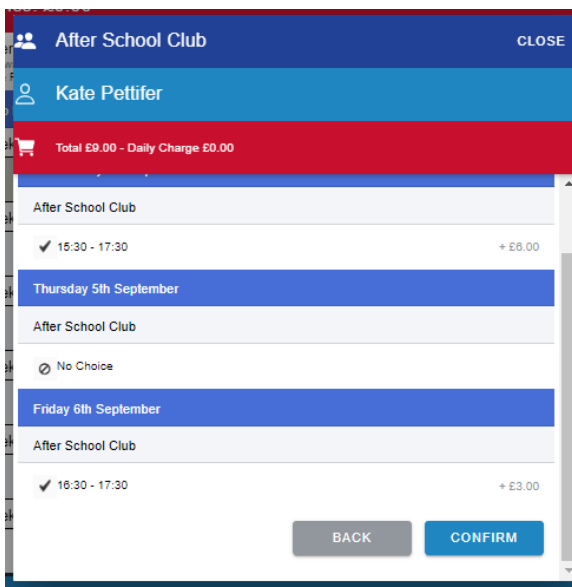
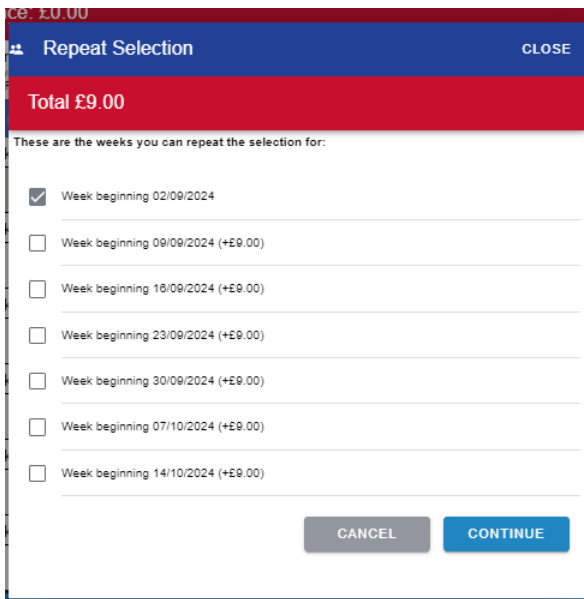
CONTINUE

CANCEL

15:30 - 17:30 +£6.00

You’ll then be asked if you want to repeat your selection. This is useful if you need to book your child in for the same days every week. Just a reminder that you will need to make payment at the time of booking although if you give 24 hours notice of cancellation you will be refunded to your account.

How to book After School Club sessions via the ParentMail App



Once you have made your selection you select confirm and then you'll be able to check out & make payment.

You will still be able to remove unwanted sessions up until the point of checkout.

Your sessions are now secured for your child.

